



Design District Review Team

MINUTES

April 18, 2011
Conference Room GB
Ground Floor, City Hall

- Members Present:** Scott Harmon, City Appointee
Ed Venable, Public Works
Lisa Miller, Planning
Doreen Sanfelici, DDRT Chair, General Services
Sara Young, Planning, DDRT Vice Chair, Planning
John Paces-Wiles (Kevin Lilley), General Services/Urban Forestry
- Members Absent:** Appearance Commission (unexcused)
Joy Mickle-Walker, Office of Economic and Workforce Development (excused)
- Staff Present:** Don O'Toole, City Attorney's Office
Anne Kramer, Planning
- Guests Present:** George Stanziale (D1100065 1108 W. Main Street)
Evan Miller (D1100065 1108 W. Main Street)
Eddie Belk (D1100065 1108 W. Main Street)
John Swansey (D1100065 1108 W. Main Street)

I. Chair Sanfelici called the meeting to order (1:44)

II. Approval of Minutes

- MOTION:** To approve the minutes for April 4, 2011 (Ms. Miller/Ms. Young 2nd)
ACTION: Motion carried, 6-0

III. Adjustments to the Agenda – none

IV. Reviews

A. D1100065 1108 W. Main Street

- Request:** to receive a presentation regarding the project
Location: 1108 W. Main Street, between Buchanan and Watts Streets, in the Downtown Design Support Two (DD-S2) district.
Discussion: Mr. Miller and Mr. Stanziale, as the applicants, gave a presentation on the project, including background, design process, inclusion of the neighborhood into the design development, site constraints, and project design within the site plan application. The applicants presented the variations for which they will request recommendation from the DDRT at a future meeting.

The Team discussed the role of variations, per UDO paragraph 6.12.3B.4, Variations, within the site plan and use permit processes. The applicant will return with a formal request for the variations and include explicit justification using the findings within UDO paragraph 6.12.3B.4, Variations, and the standards in the Durham Design Manual.

MOTION: No motion was necessary, presentation only
ACTION: (none)

- V. **Old Business** - none
- VI. **New Business** - none
- VII. **Adjournment** (3:28)